

**Powder River Conservation District
 Monthly Board Meeting
 October 13, 2020**

Supervisors Present:

George Renkert
 Wade Curuchet
 Dan Mahoney
 Bill Jones

Others Present:

Anita Bartlett, District Manager
 Allison McKenzie, District Conservationist
 Kelly Norris, WY State Forestry

The regular board meeting was called to order by Board Chair Bill Jones at 6:34 p.m.

Dan Mahoney moved to accept the minutes from September 8, 2020 regular Board Meeting.
 Wade Curuchet Second. Motion Carried.

The Treasurer's Report was reviewed as follows:

Checking	\$ 43,473.55
Savings	\$ 837,245.06
Petty Cash	\$ <u>2.63</u>
Total	\$ 880,721.24

OCTOBER MONTHLY EXPENSES

<u>Check #</u>	<u>TO</u>	<u>Memo</u>	<u>Amount</u>
7893	Powder River Energy Corp	Utilities	\$ 83.55
7894	Clear Creek CD	area I meeting	\$ 24.00
7895	Wyoming.com	website	\$ 20.00
7896	Anita M Bartlett	salary	\$ 1,720.82
AP	WY Depart of Workforce Services	WC/UI 3Q taxes	\$ 340.55
AP	IRS	tax deposit	\$ 1,059.80
7897	Susan Anderson	rent	\$ 443.02
7898	Joyce Black	janitorial	\$ 250.00
7899	Visa		\$ 349.16
7900	Montana-Dakota Utilities Co	Utilities	\$ 30.97
7901	Range	Utilities	\$ 88.79
7902	CentryLink	conference line	\$ 118.08
7903	WWC Engineering	EWP Engineering	\$ 25,350.00
7904	Old Republic Surety Company	bond	\$ 307.00
7905	WACD	dues-plant material center	\$ 31.62
7906	Anita M Bartlett	mileage	\$ 172.50
7907	Powder River Energy Corp	Utilities	\$ 90.39
7908	Blue Cross Blue Shield of WY	insurance	\$ 737.00
7909	NACD	Dues	\$ 775.00
7910	Anita M Bartlett	salary	\$ 1,720.83
7911	Kevin Lund	mileage	\$ 62.10
7912	WACD	convention registration	\$ 481.00
Grand Total			\$ 34,256.18

Dan Mahoney moved to approve the Treasurer's Report, the August & September Savings Account Reconciliations, the September Checking Account Reconciliation, and to accept payment of all bills. Wade Curuchet Second. Motion Carried.

BUSINESS:

1. EWP Projects

-Anita Bartlett stated that the Town of Kaycee/HJP EWP Project design and RFP documents are complete and that they are ready to send out to bid at any time. The Preconstruction Notice is ready to be submitted as soon as I receive the wetland determination from the NRCS. The board told Anita to send the Town of Kaycee/HJP EWP Project out to bid.

-At this time Anita Bartlett has not received designs for the 15 Mile Project. As soon as she has them, she will let the board know.

-Anita Bartlett informed the board that she has applied for a \$10,500 grant through the W NRF. The recipients of those grant funds will be announced at convention.

2. Red Fork Timber Stand Improvement Bids

- Anita Bartlett stated that they had received 3 bids for the Red Fork Timber Stand Improvement Project. Kelly Norris with the WY State Forestry assisted the Board with reviewing those bids. Dan Mahoney moved to select Soto Tree Services LLC as the recipient of the project. George Renkert Second. Motion Carried. The board discussed with Kelly the opportunity to thin additional acres as there would be grant funding left after this project was complete. Kelly stated that she would not have an issue finding acres to thin to finish utilizing the grant funds.

3. FY 20-21 Annual Plan of Work

-Anita Bartlett presented the FY 20-21 Annual Plan of Work to the Board for approval. Dan Mahoney moved to approve the FY 20-21 Annual Plan of Work. Wade Curuchet second. Motion Carried.

4. Local Work Group Meeting

-Anita Bartlett stated that the Local Work Group meeting is scheduled for Tuesday, October 20th at 10am. This will be a virtual meeting and Anita will have it up at the office if anyone wants to join her there as well, she will send the link to the board members to access at home.

5. Funds Transfer

-Anita Bartlett asked the board to consider transferring some of the reserve account funds set aside for the EWP projects into the checking account as we are beginning to see bills come in from those projects. Dan Mahoney moved to transfer \$100,000 from the savings account to the checking account for the purpose of pay bills for EWP projects. George Renkert second. Motion Carried.

6. Watershed Protection/Flood Prevention Project

-Anita Bartlett asked the Board if they would be willing to have a discussion with the Town of Kaycee regarding streambank stabilization on the Middle Fork of Powder River from the HWY Bridge to the Interstate Bridge. She has had a considerable number of landowners on this section of the river speak to her regarding streambank issues. The board stated that they would like Anita to move forward with discussion with the town and landowners on options to conduct a streambank stabilization project.

7. District Report

-The District Manager's Report was discussed.

8. NRCS Field Office Report

-The NRCS Field Office Report was discussed.

The next regular Board Meeting was scheduled for Tuesday, November 10, 2020 at 6:30pm. Kevin Lund moved to adjourn the meeting, Dan Mahoney Second. Motion carried 8:22 pm.

Respectfully Submitted:



Anita M. Bartlett, District Manager



William Jones, Chair



Wade Curuchet, Secretary/Treasurer