

Johnson County Hospital District

BOARD MINUTES

December 16, 2020

The Board of Trustees of Johnson County Hospital District met for its November Board Meeting on Wednesday December 16, 2020 at 0630 P.M. in the Lake Angeline Conference Room. The following members were present:

Mark Schueler, M.D., President
Cristy Kinghorn, Secretary – via phone
Tom Holt, Board Member
Tom Berry, DVM, Board Member
Alecia Kozisek, Board Member

Those Absent:

Others Present:

Sean McCallister – CEO
Laurie Hansen – Administration
Crystal Smith – Family Medical Center Director
Mary Litzel – JCHC DON
Amanda Walter – Home Health/Hospice Director
Ryan Ludwig, MD – Chief of Staff
Laurie Hansen – Director of Administration
Brenda Gorm – AHCC DON
Ryan – Buffalo Bulletin
Aaron Palmer – Big Horn Mountain Radio
Shawn Odell – Odell Construction
Dan Odaz – Plan One
Kyle Mercer – CPA
John Snyder - CPA

Dr. Schueler called the meeting to order. Alecia Kozisek made a motion to approve the minutes from the November 19, 2020 board meeting. Tom Holt seconded the motion. All members voted in favor of the motion.

Dr. Ludwig, Chief of Staff, stated that the Medical Staff are busy and have been challenged more recently with nurses and physicians getting COVID. He is proud of staff how well staff have performed under pressure. The new hospitalist program starts in January and new physician contracts are being finalized.

Laurie Hansen, RN, provided the Key Quality Indicators Summary for November 2020.

Crystal Smith, RN, reported the clinic is busy with increased volume. As requested by a board member, Crystal attempted to reach Dr. Gebhart's (hand surgeon) office, but did not receive a response. Also, Sean and Crystal reported that, after consulting with JCHC's medical staff, they informed the Black Hills Orthopedics practice manager that JCHC intends to retain its strong working relationship with Sheridan Orthopedics.

Mary Litzel, RN, reported that acute care is very busy with COVID patients and COVID construction. Her nurses continue to rise to the occasion during the Pandemic.

Brenda Gorm, RN, reported AHCC's census is 38 and updated current staffing challenges. Five traveling staff are joining AHCC this week, which will greatly relieve staffing pressures. Residents are ecstatic that they're no longer quarantined as of yesterday. The team is completing required documentation for Walgreens to administer COVID vaccine to AHCC residents. Kristina Duarte, Infection Preventionist, and Sean McCallister met with AHCC staff today to discuss and answer questions about the vaccine.

Amanda Walter, RN, reported on Home Health and Hospice QAPI results, patient stats and department staffing status. Hospice Tree of Lights occurred outside and was well attended.

Sean McCallister, CEO, reported that JCHC submitted its interim COVID grant construction report and invoices to Wyoming SLIB. The final report must be submitted by January 15, 2021. Total project cost is currently running \$900,000 under budget. JCHC is submitting its year-end COVID Payroll Protection Program data by the end of the month.

Sean stated that the traveling staff for the Surgery Dept. and AHCC are committed for thirteen weeks and paid for by State COVID funds.

Sean announced that in order to reward employees who missed vacations and worked extra shifts during the Pandemic, JCHC is providing an option to cash out PTO in excess of 120 hours at the end of the year rather than automatically transferring them to Extended Illness Benefit. Potential exists to use HHS COVID stimulus funds to offset the cost.

With the Veteran's Home experiencing a major COVID outbreak, JCHC is supporting the them in every way possible.

JCHC's new physician staffing and compensation model official starts on January 1, 2021, including onboarding two new physicians between Jan-Mar and kicking off the new hospitalist program.

JCHC submitted its annual Medicare Cost Report at the end of November and we expect receive \$263,000 as a result. Additionally, we expect to receive an additional \$65,000 due to amending the 2019 Cost Report.

Jennifer Burden is JCHC's new Marketing Manager and starts on January 4, 2021.

Laurie Hansen, RN, provided the credentialing report. The board reviewed applications for appointment / reappointment to the Medical Staff. Following the review, Tom Holt made a motion to appoint / reappoint and grant privileges to the following applicants. Tom Berry seconded the motion. All members voted in favor of the motion.

Initial Appointment:

- See, WadeMD Family Medicine

Reappointment:

- Fluture, AdrianMD Cardiology
- Steinert, JustinMD Orthopedics
- Holst, StephenMD Urology

O'Dell Construction and Plan One Architects provided a COVID construction project update.

Sean McCallister, CEO, presented the Board with November 2020 month-end and year-to-date financial performance results.

Kyle Mercer and John Snyder from Cloud Peak Accounting presented and discussed JCHC's Annual Audit.

Tom Holt made a motion to approve the Annual Audit. Alecia Kozisek seconded the motion. All members voted in favor of the motion.

The JCHD Board of Trustees nominated and voted on Board Officers. Alecia Kozisek made a motion to nominate:

- Mark Schueler - President
- Tom Holt - Treasurer
- Cristy Kinghorn – Secretary

Tom Berry seconded the motion. All members voted in favor of the motion.

Alecia Kozisek made a motion to go into Executive Session at 07:55 PM. Tom Berry seconded the motion. All members voted in favor of the motion.

Alecia Kozisek made a motion to end the Executive Session at 08:15 PM. Tom Berry seconded the motion. All members voted in favor of the motion.

Tom Berry made a motion to adjourn the regular Board meeting. Alecia Kozisek seconded the motion. All members voted in favor of the motion. The meeting was adjourned at 08:18 PM.

Respectfully submitted,

Cristy Kinghorn, Secretary