

Johnson County Hospital District

BOARD MINUTES

January 27, 2021

The Board of Trustees of Johnson County Hospital District met for its January Board Meeting on Wednesday January 27, 2021 at 6:34 P.M. in the Lake Angeline Conference Room. The following members were present:

Mark Schueler, M.D., President
Cristy Kinghorn, Secretary
Tom Holt, Board Member
Alecia Kozisek, Board Member

Those Absent:

Tom Berry, DVM, Board Member

Others Present:

Sean McCallister – CEO
Becky Rodriguez – Administration
Crystal Smith – Family Medical Center Director
Mary Litzel – JCHC DON
Amanda Walter – Home Health/Hospice Director
Todd Wagner - Radiology
Kristina Duarte – Infection Preventionist
Laurie Hansen – Director of Administration
Brenda Gorm – AHCC DON
Jennifer Burden – Marketing
Trevor Moon – North Wyoming Insurance
Mark Lyons – Casey Peterson
Dan Odaz – Plan One
Ryan – Buffalo Bulletin
Aaron Palmer – Big Horn Mountain Radio

Dr. Schueler called the meeting to order. Tom Holt made a motion to approve the minutes from the December 16, 2020 board meeting. Alecia Kozisek seconded the motion. All members voted in favor of the motion.

Crystal Smith, RN, reported that December clinic numbers were down. January has presented new opportunities to get patients back into the clinic for routine visits. The new provider compensation model is expanding patient access by shifting physician schedules so patients can be seen earlier in the morning and later in the afternoon.

Laurie Hansen, RN, provided the current Key Quality Indicators Summary and Quality Assurance Performance Improvement Program Plan. After discussion, Cristy Kinghorn made a motion to approve the QAPI Plan. Tom Holt seconded the motion. All members voted in favor of the motion.

Mary Litzel, RN, reported that acute care staffing is stable. The new hospitalist program started on January 1, 2021. Acute Care has been busy but everything is going well. The nurses really appreciate the new physician model.

Dr. Schueler, on behalf Dr. Ludwig, Chief of Staff, stated that the Medical Staff are doing well. He spoke about Dr. Kinner and feels she is a great asset to JCHC. Overall, the transition process to the new hospitalist program has been smooth.

Amanda Walter, RN, reported on Home Health and Hospice QAPI results, patient stats and department staffing status. A CNA resigned, so the department is actively hiring at this time. The jail services are going well with increased visit frequency there.

Brenda Gorm, RN, reported AHCC's census is 38 and updated the Board on staffing. She stated that several residents and staff contracted a GI bug. All necessary actions have been taken in that regard, including enhancements to handwashing and cleaning protocols and reporting to the state. Second COVID vaccine doses are in process for staff, with residents receiving them the next week.

There were no credentialing files to approve for the month.

Sean McCallister introduced Jennifer Burden, JCHC's new marketing manager. she shared her perspective so far and discussed her approach going forward, including focusing on specific departments and enhancing JCHC's website and social media.

Sean informed the board that our COVID PPP loan forgiveness application was submitted on time. We're still waiting for a response from the Small Business Administration and we expect to incur a detailed audit due to the amount of the loan.

Kristina Duarte, infection preventionist, shared that there is decreased demand for COVID testing. She provided an update on COVID vaccines, including that JCHC received 300 doses on 12/24/20. Of those, half were administered to employees and the rest were used to vaccinate AHCC residents. Now we've begun second doses. We have offered help to Public Health in order to vaccinate the community expeditiously.

Sean stated that the State of Wyoming has announced significant budget cuts that will impact AHCC's Medicaid reimbursement.

Todd Wagner presented the new portable X-ray machine and outlined the benefits for patients and staff in relation to COVID-19. As a provider, Dr. Schueler agreed the new technology is excellent.

Trevor Moon from North Wyoming Insurance presented information on the property and auto insurance policy renewal, including addressing a significant rate increase associated with recent unforeseen changes in the insurance industry.

Dan Odaz from Plan One Architects presented a final COVID construction project update.

Mark Lyons from Casey-Peterson provided a summary of cost report work and results for the year. He explained potential scenarios with the COVID HHS funding and likely reporting requirements. He also commented on SBA loan forgiveness and discussed why JCHC does not qualify for round two of PPP funding.

Becky Rodriguez and Sean McCallister presented the Board with December 2020 month-end and year-to-date financial performance results.

Information and a request were provided to the board for an out-of-cycle capital purchase to update JCHC's existing wireless system. The quoted price for the upgrade is \$13,260. Jody Tehau, Digitek's representative, explained the need and benefits to make the change, including better continuity for medical providers and improved security. After discussion, Tom Holt made a motion to approve the upgrade. Alecia Kozisek seconded the motion. All members voted in favor of the motion.

Alecia Kozisek made a motion to go into Executive Session. Cristy Kinghorn seconded the motion. All members voted in favor of the motion.

Tom Holt made a motion to end the Executive Session at 8:36 P.M. Alecia Kozisek seconded the motion. All members voted in favor of the motion.

After adjourning the executive session, Alecia Kozisek made the included official motion to approve a COVID-19 Hazard Payout. Cristy Kinghorn seconded the motion. All members voted in favor of the motion.

Cristy Kinghorn made a motion to adjourn the regular Board meeting. Tom Holt seconded the motion. All members voted in favor of the motion. The meeting was adjourned at 8:38 P.M.

Respectfully submitted,

Cristy Kinghorn, Secretary