

JOHNSON COUNTY LIBRARY BOARD MINUTES

Tuesday, January 19, 2021

The Johnson County Library Board of Trustees met at the Johnson County Library on Tuesday, January 19, 2021 with the following members present: Ron Wagner, Bill McIntyre, Margaret Smith, Kim Harvey and Jenny Bakken. County Commissioner Linda Greenough was present. Director Steve Rzasa and Assistant Director Mary Rhoads were present. Ron called the meeting to order.

Minutes from the November 23, 2020 meeting were reviewed. Kim moved to approve the minutes as written. Margaret seconded the motion. The motion carried.

Correspondence

- Thank you note to be given to Jonette Goraj for her help in the History Department.
- Card to the board from librarian Teresa Allgood.

December 2020 Checks

Direct deposit checks **DD1212-1219** were reviewed. Margaret moved to approve them for payment and Bill seconded. The motion carried. Checks **18324-18347** were reviewed. Bill moved to approve them for payment and Margaret seconded. The motion carried. Operations and Maintenance checks **1181-1192** were reviewed. Jen moved to approve them for payment and Bill seconded. The motion carried. Trustee Checks **1697-1713** were ratified for payment. Margaret moved to approve them for payment and Kim seconded the motion. The motion carried.

January 2021 Checks

Direct deposit checks **DD1220-1227** were reviewed. Bill moved to approve them for payment and Margaret seconded. The motion carried. Checks **18348-18380** were reviewed. Kim moved to approve them for payment and Jen seconded. The motion carried. Operations and Maintenance checks **1193-1202** were reviewed. Kim moved to approve them for payment and Bill seconded. The motion carried. Trustee Checks **1714-1722** were ratified for payment. Margaret moved to approve them for payment and Kim seconded the motion. The motion carried.

Director's Report-original in permanent records

- Check from the Treasurer's office on January 7 was \$76,281.98.
- Donations received from the Scully Foundation in the amount of \$31,406 and Gertrude Barlow in the amount of \$17,250. At this time, we will table the discussion of a part time position.
- We have the Libby for Overdrive app. Staff has received training. Kate Mutch from the Natrona County Library shared their brochure.
- The Wyoming State Library has added audiobooks to CloudLibrary.
- The library has been awarded a Wyoming Library to Business Station. Rachel Svoboda from the Laramie County Library will help set up the station.
- We will hang quilts on February 27 with the annual show to begin on March 1.
- Mary and Lindsey are running a children's winter reading program through March 19.
- We are monitoring local COVID-19 cases and public health orders to determine when Story Hour can resume. Kaycee could possibly resume theirs in February.
- Volunteer Jonette Goraj has been a tremendous help for Nancy Tabb in the Local History.
- The Library will be closed Monday, February 15 for Presidents Day.

Old Business

- Update on finances to date.

Check from Johnson County Treasurer 12/4/20 = \$94,204.07

Check from Johnson County Treasurer 1/7/21 = \$76,281.98

- Checking = \$194,999.37
- Operations and Maintenance = \$44,441.76
- Reserve = \$287,209.95
- Depreciation = \$83,026.11

Bill commented that he would like to add money to the Depreciation Account at the end of the fiscal year if we have money available. Maybe \$3,000. Margaret also agreed with this. Discussion. Bill made a motion to deposit \$3,000 into the Depreciation Account from the General Checking account. Discussion. Commissioner Linda Greenough suggested checking with the County Clerk. The motion was tabled until next month.

New Business

- Steve presented information about Saturday library hours in other Wyoming Libraries and the background of this library's hours of operation.
- At this time members of the Johnson County Library Foundation joined the meeting. Ron adjourned the meeting until all members were present.

Ron called the meeting back to order. Members of the Foundation were present with Nick Thom joining by conference call. Nick spoke about being approached by Rick Myers of the JOCO Board. This is a 1% Johnson County Community Improvement Project. Several entities would be a part of this including the Kaycee Branch Library. Several concerns were discussed. Director Steve Rzasa presented the needs assessment that was done for the Kaycee Library several years ago. Nick asked about how we would fund the improvement or new building for the Kaycee Branch Library. Possibly the low-end cost to remodel the Kaycee Library would be around \$264,000 and a new build could be as much as \$1.35 million. Discussion. Ron Wagner would like to discuss this as a board at the February board meeting.

The next meeting will be Monday, February 22, 2021 at 4pm at the Johnson County Library.

Respectfully submitted Monday, February 22, 2021.