

JOHNSON COUNTY LIBRARY BOARD MINUTES

Monday, February 22, 2021

The Johnson County Library Board of Trustees met at the Johnson County Library on Tuesday, February 22, 2021 with the following members present: Ron Wagner, Bill McIntyre, Margaret Smith, Kim Harvey, and Jenny Bakken. County Commissioner Linda Greenough was present. Director Steve Rzasa and Assistant Director Mary Rhoads were present. Ron called the meeting to order.

Minutes from the January 19, 2021 meeting were reviewed. Margaret moved to approve the minutes as written. Jen seconded the motion. The motion carried.

Correspondence

- Bonnie and Monica sent cards to Steve thanking him and the board for the bonuses given to employees at Christmas.

February 2021 Checks

Direct deposit checks **DD1218-1235** were reviewed. Margaret moved to approve them for payment and Bill seconded. The motion carried. Checks **18381-18408** were reviewed. Jen moved to approve them for payment and Bill seconded. The motion carried. Operations and Maintenance checks **1203-1212** were reviewed. Margaret moved to approve them for payment and Bill seconded. The motion carried. Trustee Checks **1723-1732** were ratified for payment. Margaret moved to approve them for payment and Jen seconded the motion. The motion carried.

Director's Report-original in permanent records

- Check from the Treasurer's office for February was \$13,562.85.
- A check was received from the Treasurer's office for \$2,507.45 for COVID-19 related cleaning and protection items.
- Steve, Margaret Smith and Kira Wages are working together on a poetry contest for local middle and high school students.
- Heather Kuzara in continuing her inventory of the adult nonfiction.
- Cathie Waugh has been volunteering at the library once a week. She has been covering books. She has also donated subscriptions for three magazines.
- Tax forms are available for the public.
- The library received a donation of \$200 from Ray Holt.
- The main computer in the Local History room was replaced. Tim Carpenter from Collins Communications was here Feb. 4 to install it.
- Tickets for the Friends of the Library winter raffle are now on sale.
- Quilts will be on display for the annual quilt show from Feb. 25 – 27.
- Mary and Lindsey are preparing for the annual LEGO contest in March. Art in Bloom will follow in April.
- Plans are being made for summer reading.
- Heather is planning a Poetry Contest in April to go along with National Library Week.

Old Business

- Update on finances to date.
 - Check from Johnson County Treasurer 2/4/21 = \$13,562.85
 - Checking = \$179,208.99

- Operations and Maintenance = \$43,406.50
- Reserve = \$287,234.35
- Depreciation = \$83,057.78

Depreciation Account History. Steve will look back in past records to get a more detailed history of this account. Discussion will be held at the June board meeting.

New Business

- Presentation by Rick Myers about a county wide capital campaign. This would involve 12 projects at 10 facilities in the amount of \$24 million. This would be a one penny specific purpose tax. Discussion was held.
- Steve asked to close the library for a staff training day on Wednesday, March 17. Margaret made a motion to allow the library to be closed for the staff training on March 17. Bill seconded the motion. The motion carried.

Executive Session

- Personnel

The next meeting will be Monday, March 22, 2021 at 4pm at the Johnson County Library.

Respectfully submitted,