

**Powder River Conservation District  
 Monthly Board Meeting  
 March 9, 2021**

**Supervisors Present:**

Kevin Lund  
 Wade Curuchet  
 Bill Jones  
 Dan Mahoney  
 George Renkert

**Others Present:**

Anita Bartlett, District Manager  
 Allison McKenzie, District Conservationist  
 Linda Greenough, County Commissioner

The regular board meeting was called to order by Board Chair Bill Jones at 6:30 p.m.

Dan Mahoney moved to accept the minutes from February 9, 2021 regular Board Meeting. Kevin Lund Second. Motion Carried.

The Treasurer's Report was reviewed as follows:

Checking	\$ 163,515.67
Savings	\$ 737,504.15
Petty Cash	\$ <u>6.53</u>
Total	\$ 901,026.35

**MARCH MONTHLY EXPENSES**

<b><u>Check #</u></b>	<b><u>TO</u></b>	<b><u>Memo</u></b>	<b><u>Amount</u></b>
7975	Kaycee High School	Yearbook Ad	\$ 100.00
7976	Powder River Energy Corp	utilities	\$ 99.23
7977	CenturyLink	conference Line	\$ 120.96
7978	Anita M Bartlett	salary	\$ 1,723.63
7979	Wyoming. Com	website	\$ 20.00
AP	IRS	tax deposit	\$ 1,053.76
7980	Susan Anderson	rent	\$ 443.02
7981	Joyce Black	janitorial	\$ 250.00
7982	Blue Cross Blue Shield of WY	Insurance	\$ 737.00
7983	Lincoln Financial	2Q Life Insurance	\$ 10.12
7984	Visa		\$ 829.87
7985	Range	utilities	\$ 87.73
7986	WACD	March/April Dental Insurance	\$ 76.40
7987	Montana-Dakota Utilities Co	utilities	\$ 70.15
7988	Clifty View Nursery	tree deposit	\$ 1,856.00
7989	WWC Engineering	Engineering-EWP	\$ 8,350.00
7990	US Postal Service	bulk mailing permit	\$ 245.00
7991	Anita M Bartlett	mileage	\$ 84.00
7992	Anita M Bartlett	salary	\$ 1,723.82
<b>Grand Total</b>			<b>\$ 17,880.69</b>

Kevin Lund moved to approve the Treasurer's Report, the February Checking Account Reconciliation, the January Savings Account Reconciliation, and to accept payment of all bills. Wade Curuchet Second. Motion Carried.

## **BUSINESS:**

### **1. EWP Projects**

-Anita Bartlett gave the following report on the EWP Projects:

- Weather pending Barnum should finish the Town/HJP project next week.
- WyoDak is scheduled to start Monday, March 15<sup>th</sup> on the 15 Mile Project.
- The NRCS is reviewing the 90% designs for the 3 diversions and there should be a design review meeting next week.
- The only access agreement paperwork left to be completed on the Diversion Projects is the access agreement with Renkerts for the Moffett Diversion.
- Applied for a \$35,000 grant with the Resource Legacy Fund through their Open Rivers Program. It sounds promising. Thus far we have \$280,500 secured in grand funding for the diversion projects.

### **2. Schedule Employee Review**

- Anita Bartlett stated that she would be due for her annual review at the April Board Meeting. She wanted to know when the board would like to schedule her review. The board stated that they would like to do it at the April Board Meeting.

### **3. Black Hills Natural Resource Youth Camp**

-Anita Bartlett presented the Black Hills Natural Resource Youth Camp MOU between the District and the Campbell County CD and the Weston County NRD. The board reviewed the MOU. Kevin Lund moved to approve and sign the MOU for the Black Hills Natural Resource Youth Camp. Wade Curuchet second. Motion Carried.

### **4. Funds Transfer**

-Anita Bartlett discussed with the board the need to transfer funds from the Savings account to the checking account to cover the cost of the 15 Mile EWP Project, the Town/HJP EWP Project, and monthly bills until the NRCS reimbursements are processed for the EWP projects. Dan Mahoney moved to transfer funds from the savings account to the checking account in the amount of One hundred thousand dollars (\$100,000.00). George Renkert Second. Motion Carried.

### **5. District Report**

-The District Manager's Report was discussed.

### **6. NRCS Field Office Report**

-The NRCS Field Office Report was discussed.

The next regular Board Meeting was scheduled for Tuesday, April 13, 2021 at 6:30pm. Kevin Lund moved to adjourn the meeting, Wade Curuchet Second. Motion carried 7:00 pm.

Respectfully Submitted:

Anita M. Bartlett, District Manager

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William Jones, Chair

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Wade Curuchet, Secretary/Treasurer

